



ALBERNI DISTRICT FALL FAIR INDOOR/OUTDOOR & FOOD VENDOR RULES AND REGULATIONS

The Alberni District Fall Fair (hereinafter referred to as ADFP) agrees to the rental of space to the applicant, subject to ADFP's receipt of this application and payments of such rental fees as laid out in the application

The Vendor agrees to supply ADFP with a certificate of proof of liability insurance naming ADFP as an additional insured party.

- All Commercial food vendors are required to obtain a Temporary Food Permit from Island Health or supply a copy of your certificate if you have a food truck. This must be submitted with your application, along with a copy of Food Safe Certificate for whoever is responsible serving the food and a menu. **NO HAMBURGERS TO BE SERVED**, as we have an agreement with the Kinette Food Booth.
- Food Vendors are responsible for their garbage removal to designated dumpsters and are responsible for supplying their own fire Extinguisher and all Equipment. Water and 110V power supplied. Stationary booths have shared sinks.
- Should the applicant not be accepted to ADFP, written/ or verbal notice will be given within 14 days of its receipt and payment will be returned.
- All draws and raffles are subject to the approval of ADFP. The draws and raffles must be of a minor nature under \$500.00 unless written authorization has been obtained from ADFP. All draws will be made on the Sunday afternoon. The draws will be made by the 4-H Ambassadors @ 3:00Pm on Sunday.
- **DISPLAYS MAY BE SET-UP ON WEDNESDAY EVENING PRIOR, AFTER 5:00 PM OR BETWEEN 11:00AM AND 4:00PM ON THURSDAY OF THE FAIR. VEHICLES WILL NOT BE PERMITTED ON THE FAIR GROUNDS AT ANYTIME WHILE THE FAIR IS OPEN TO THE PUBLIC. FOOD VENDORS MAY REQUEST A EARLY SET UP**
- **DISPLAYS MUST BE MANNED AT ALL TIMES NOTE: ADFP is not responsible for security at your booth while the fair is open to the public**
THURSDAY - 5:00 pm UNTIL 10:00 pm
FRIDAY - 3:00 pm UNTIL 10:00 pm
SATURDAY - Noon UNTIL 10:00 pm
SUNDAY - 11:00 am UNTIL 3:30 pm
NOTE: FOOD VENDORS HOURS ARE THE SAME AS THE FAIR. OPENINGS ARE THE SAME AS ABOVE BUT CLOSING IS 11PM THURSDAY, FRIDAY AND SATURDAY AND BY 5PM ON SUNDAY.
- Exhibitors dismantling their booths prior to 3:30 pm on Sunday, ADFP has the right to possibly barring these exhibitors from participating in future Fall Fairs.
- Vehicles will not be permitted on the Fair grounds for the removal of exhibits until the draws are completed after which time for your security and that of our spectators the fair security will only allow a few vehicles at a time. All displays must be removed by 6:00PM.
- **PASSES: The fair offers THREE free admittance passes for each booth on the Thursday, Friday, Saturday and Sunday of Fair. All passes will be distributed at your time of set up. Other passes maybe purchased and will be available at that time. THE PASSES CAN BE PICKED UP FROM THE CONVENER AT THE FRONT OF THE MAIN ENTRANCE OF THE BUILDING.**
- **FOOD VENDORS: PLEASE PICK UP YOUR PASSES FROM THE FAIR OFFICE.**
All passes purchased will be charged a discounted rate for booth workers.
- ADFP reserves the right to question the number of these tickets purchased.
- **FOOD VENDORS: you are responsible for submitting daily gross revenue sheets to the fair office**